

Society of Family Planning Annual Meeting
October 28-30, 2023
Seattle, WA

Join us as we bring together scholars, clinicians, and partners from a range of disciplinary and specialty backgrounds who are united by a shared interest in advancing science that will lead to more just and equitable abortion and contraception.

Call for session proposals

Key dates

- March 2, 2023 (6:00 am PT/9:00 am ET): Session submission opens
- March 29, 2023 (8:59 pm PT/11:59 pm ET): Session submission closes
- July: Acceptance notification

We invite proposals for sessions that focus on timely family planning topics, share new and applied research findings, provide concrete solutions to common difficulties in delivering family planning care, address challenges and invite discourse in conducting research, and promise to move the field forward in the US. We seek submissions that innovate, inspire, generate solutions, and drive impact.

In terms of **speakers**, we are particularly excited about panels that bring together presenters with new, multidisciplinary, and diverse perspectives, prioritizing individuals who identify as BIPOC (Black, Indigenous, people of color), who represent a range of geographic locations, and that contain multidisciplinary perspectives.

In terms of **format**, we encourage proposals that make the most of an in-person gathering. Presenters can consider interactive panels through fishbowls, panel discussion, debates, interviews, storytelling, or role-playing and should provide concrete action items.

In terms of **universal topics**, we are interested in proposals that:

- Shed light on the perspectives and needs of populations commonly overlooked or misrepresented, including adolescents, people of color, people with low-incomes, people who are transgender or gender non-binary, and people with complex health conditions or disabilities.
- Amplify the contributions of the many clinical fields that shape abortion and contraception care, including complex family planning, family medicine,

endocrinology, internal medicine, midwifery, nursing, pediatrics and adolescent medicine, pharmacy, sexual and reproductive health, social work, and more.

- Offer tangible solutions for addressing field-wide issues, such as bias, racism, and sexism.
- Advance or change the field's understanding of an abortion or contraception topic.
- Provide practical guidance and techniques addressing common difficulties in delivering abortion and contraception care across the reproductive lifespan including addressing the specific needs in the field of pediatrics and adolescent medicine and people with disabilities.
- Address challenges in conducting research on abortion and contraception.
- Demonstrate techniques and methodologies for using evidence-based research and clinical practice to affect change.
- Support workforce development or medical or graduate education and training.
- Focus specifically on the US, or have applications for the US setting.

In terms of **timely topics**, we are interested in proposals that:

- Address the severe repercussions of hostile court cases challenging abortion and contraception care delivery, including the impact on criminalization of people seeking or providing care, disparities in abortion access, fulfilling abortion clinical training mandates, supporting pharmacy access, public health, self-managed abortion, later abortion, and/or work force readiness and resilience.
- Address clinical care, especially complex abortion and contraception care.
- Demonstrate innovations in new clinical techniques or practical clinical applications of evidence such as providing care via telehealth, supporting self-sourced abortion and later abortion, pain management, Rh testing recommendations, hysteroscopy vs. MVA for management of early missed abortion, and caring for persons who use substances.
- Explore how ChatGPT is impacting the field either clinically, relating to training and education, or in research.
- Address strategies for navigating care delivery and research in hostile legislative environments.
- Address pressing gaps in research and topics such as conceptualizing race, ethnicity, and/or gender, and best practices in anti-racist and community engaged research, comparing different service delivery models, centering patient safety, and influencing evidence-based policy.
- Engage around a vibrant debate of a pressing question in the field.
- Offer resiliency support models and/or practices for the abortion and contraception care workforce.

Diversity on panels

The Society of Family Planning has a fundamental commitment to diversity, equity, and inclusion in our governance and programming. One of the ways we reflect on this in our programming is to examine the diversity of presenters and nominees in proposed sessions, abstracts, and awards. [Read our Diversity, Equity, and Inclusion Vision Statement here](#) to ensure alignment.

Session organizers are strongly encouraged to make good-faith efforts at an inclusive roster and may be asked to modify their panel to include a wider range of voices. Proposals with diverse perspectives are more likely to be accepted for presentation. We are specifically seeking panel submissions that contribute to the creation of inclusive spaces, address the needs of underrepresented populations, advance the equitable delivery of evidence-based, anti-racist, and gender-affirming family planning care, and champion diverse voices from across our community.

Session details

Session proposals will be considered for the following formats:

- **Plenary sessions:** Open to all attendees, are 75 minutes, and are scheduled without competing sessions. A question and answer period of 15 minutes is recommended.
- **Concurrent sessions:** Run simultaneously with other sessions, are 60 minutes, and have 200-250 people in attendance. A question and answer period of ten minutes is recommended.

Speaker roles and information

- **Moderator/lead contact:** responsible for confirming speaker participation, acts as the primary point of contact between presenters and Society staff and submits the final presentation, is responsible for leading the panel discussion and for keeping the session focused on the topic at hand and on time, should be selected to bring balance to the panel and should be comfortable with facilitation. May also act as a presenter.
- **Secondary contact:** panelist who can be contacted if the moderator is unable to respond.
- **Presenter:** responsible for the content and presentation, and may be subject to change at the discretion of the meeting organizers.
- **Panelists and moderators must register for the meeting and are offered a discounted conference registration fee.** They are responsible for their own travel, hotel arrangements, and expenses. There is limited funding available for speaker support for those without institutional support. You will have the opportunity to request support on the submission form.
- Panels should have 4-5 members for ideal session timing.
- To ensure a diversity of panelists, no one may act as a panelist or moderator in more than two sessions (with the exception of oral abstracts).
- **Please note that employees of a commercial interest are not permitted to present in an ACCME accredited session.** If selected as faculty, all presenters will be asked to complete a Conflict of Interest form. Failure to submit this form

and resolve any conflicts of interest by the deadline will result in speaker removal.

About our attendees

- Information should be presented at an advanced level. The average Annual Meeting attendee has extensive training or experience in family planning and is up to speed on background information.
- The audience aspires to engage with what is happening in other settings and apply new tactics to take back to their institutions located across the US.
- Attendees represent a mix of clinicians, researchers, students, residents, and current or graduated fellows in Complex Family Planning and other fields.

Review process and criteria

All session proposals will be reviewed by clinicians and scholars who represent a broad array of disciplines using the following criteria:

- Does the proposal address an important and/or timely topic in the field of family planning?
- Is the proposal thoughtfully conceived and well-developed with proper learning objectives?
- Does the proposal include relevant speakers with new, interdisciplinary, and diverse perspectives that align with the [Diversity, Equity, and Inclusion Vision Statement](#)?
- Is the proposed presentation format an effective way to communicate information and engage the audience?

Submission guidelines

All session proposals must be submitted by logging into this [online submission form](#)*, which includes the following:

- Formatting requirements: Please avoid using abbreviations or acronyms that do not clearly explain the session's content. Title, published description, and presenter information will be used in meeting materials for accepted sessions.
- Title (no more than 15 words): Briefly identify the content and give a clear idea of what will happen in the session.
- Session description (no more than 150 words): Describe the topic to be addressed.
- Published description (no more than 50 words): Provide a clear and concise summary of what will be presented. This will appear in promotional materials if the session is accepted.
- Relevance to field: Address how your session will move the field of family planning forward (clinical practice, policy, programs, etc.)
- Learning objectives: List three to five learning objectives that address the intended changes in knowledge, skills, and/or attitudes. A clear learning objective states what the learner will be able to do upon completion of the activity, in terms of behavioral change. The learning objective should be stated in a specific measurable way. Avoid words that are not measurable, such as: to know, to

understand, to appreciate, to improve, to learn. Learning objectives are essential to ensure accreditation of the Annual Meeting.

- Example: Upon completion of this activity, the participant should be better able to define the step-by-step principles of the surgical treatment of the hand.
- Please [click here](#) for a guide to writing clear learning objectives.
- Format: Select the format(s) that will be used during this session to engage or involve the attendees in the learning process. Examples include audience polling, case studies, debate, group discussion, and interviews.
- Timing: Indicate the timing that best suits your proposed session. Plenary: (75 mins) or concurrent (60 mins).
- Plenary: Do you want your submission to be considered as a plenary?
 - If you click “yes” your concurrent submission will also be considered for a plenary slot.
- Track designation: Please select a track designation. Note: Track assignments are used for reviewing purposes and are subject to change.
 - Basic science (eg, fundamental or bench research such as biochemistry, microbiology, physiology, and pharmacology)
 - Clinical practice (eg, skills, best practices, and guidelines)
 - Medical/graduate education, training, and workforce-related topics
 - Policy (eg, guidelines, strategies, proposals, and legal trends)
 - Population health (eg, public health, health service delivery, ethics, and health equity)
 - Research practice (eg, skills, best practices, and innovations when conducting research)
- Presenter information: Please be prepared to submit specific contact and demographic information about each speaker.
 - The email addresses entered will be used as the point of contact if the session proposal is selected.
 - [Click here](#) to view the questions asked for each speaker.
 - Please indicate one person per panel for moderator/lead contact and secondary contact. Indicate the rest of the panelists as speakers.
- Diversity, Equity, and Inclusion Vision Statement: Please describe how your panel aligns with the diversity, equity, and inclusion priority areas.
 - In a few sentences please explain in detail how your panel aligns with our [Diversity, Equity, and Inclusion Vision Statement](#).
 - This question is used during the selection process to ensure panels presenting at the Annual Meeting are in direct service to our diversity, equity, and inclusion vision for the organization. We would like to know how your panel contributes to the creation of inclusive spaces, addresses the needs of underrepresented populations, advances the equitable delivery of evidence-based, anti-racist, and gender-affirming family planning care, and champions diverse voices from across our community.
 - A strong statement should include points that address the following areas:
 - The racial and/or ethnic makeup of your panel.
 - The populations you are addressing in your presentation.

- How the topic intersects with the lived experience of the panel and/or the communities they serve.
- Social Media: We are currently assessing how we can support the dissemination of presentations at the Annual Meeting. However, we recognize that not all presentations are ready for dissemination. Would you and your panel be comfortable with social media coverage by participants during your session? Click here to review the [social media policy](#).
- Speaker funding: Are any of your speakers without institutional support and unable to attend unless the Society provides support to attend?
 - If answered “yes” above, please provide further information about each speaker that will need support and specify what they need. If this is left blank, we will be unable to assess our ability to provide funding.
 - Please provide:
 - First and last name
 - Do they need a waived registration fee?
 - Do they need up to three nights in the conference hotel?
 - Do they need travel reimbursement up to \$600?
 - Please note: This funding is subject to approval and is not guaranteed. If your panel is accepted, we will follow up with further information.
- We strive to host inclusive, accessible events that enable all individuals to engage fully. To request an accommodation that would support any member of your panel, please describe here.
- Presented elsewhere: Do you intend to present this session at another conference or have you presented this session at another conference? If so, which conference?
- Please describe any further considerations for this session.

***If selected, the information provided in this form (names, titles, institutions, descriptions) will be used in online and printed conference materials.**